# ADMISSION REQUIREMENTS
# For October 2027 Admission

## Global 30 International Programs

## Chemistry

## Graduate Program

## (Doctoral Program)

## Graduate School of Science

NAGOYA UNIVERSITY

# Contents


Admission Policy ..... 1
I. Eligibility for Application ..... 1
II. Number of Available Places ..... 1
III. Selection Criteria ..... 2
IV. Application Procedure ..... 2
1. Important notes before you apply ..... 5
2. Application periods ..... 6
3. Application fee payment (JPY 20,000) ..... 6
4. Application document submission ..... 7
List of Application Documents ..... 7
Submitting official and/or certified application documents ..... 10
What is considered as a certified copy? ..... 10
How to send hard copies of official and/or certified documents by post ..... 11
How to send digital academic statements via online platforms ..... 12
Application documents required to be uploaded to the system ..... 13
5. Applicants with special needs ..... 16
V. Selection Method ..... 17
VI. Announcement of Admission Results ..... 17
VII. Admission Procedure ..... 17
1. Payment of the registration fee (JPY 282,000) ..... 17
2. Other fees required for admission (subject to change): ..... 18
3. Reminder to applicants who are expected to graduate from/complete their university/graduate school but have not yet graduated from/completed at the time of application ..... 19
How to submit graduation certificates and transcripts by post ..... 19
How to submit graduation certificates and transcripts via online platforms ..... 19
VIII. Other ..... 20
IX. Inquiries ..... 21
How to Pay Fees ..... 22
Application Process Flow Overview ..... 23

Nagoya University invites students to apply for the academic year 2027 admission to the Chemistry Graduate Program, a Doctoral Degree Program with English as the medium of instruction, according to the terms and conditions below.

# Admission Policy

Please refer to the University's General Admission policy on the Nagoya University website at:
https://nuqa.nagoya-u.ac.jp/policies/en/d.html

# I. Eligibility for Application

The applicant must satisfy one of the requirements below to be eligible to apply for Nagoya University's International Programs.

1. The applicant has been awarded a master's degree in an educational system(s) other than the Japanese or is expected to be awarded the degree in an education institution located in a foreign country on or before September 30, 2027.

2. The applicant has completed a 12-year curriculum in an educational system(s) other than the Japanese one in an education institution located in a foreign country, and has earned a master's degree from a graduate school of a Japanese university, or is expected to have earned a master’s degree by September 30, 2027.

3. The applicant has earned a master’s degree from a graduate school of a Japanese university or is expected to have earned a master’s degree by September 30, 2027, provided that they have completed (or are expected to complete) their master's degree program in the English language.

4. The applicant is deemed by a Graduate School of Nagoya University to possess academic ability equivalent or superior to those who have a master's degree or professional degree based on the individual eligibility review.

### NOTES:

Applicants who wish to apply under eligibility provision 4. above must contact the Graduate School at least one month prior to the application deadline for each round you are applying for to complete the prescribed procedures for eligibility review. (See “IX. Inquiries” below)

# II. Number of Available Places

| Program (Graduate School) | No. of Places |
|---|---|
| Chemistry Graduate Program<br>(Graduate School of Science) | Limited |

# III. Selection Criteria

A combination of document screening and interview/oral examinations will be used to comprehensively evaluate the applicant's aptitude and how they fit with the program. To select successful candidates, the following points are considered:

(1) Document screening: Evaluate to see if the applicant has a solid base of academic knowledge and expertise in a field of study related to the graduate school they are applying to.

(2) Interview/oral examinations: Evaluate the applicant's strong commitment and determination to address societal and global challenges and their potential to create meaningful impact with their research.

# IV. Application Procedure

Please follow the procedure step by step according to the explanation below. You can find timeline from "Application Process Flow Overview".

**STEP 01**

### Check Eligibility Criteria

Check the requirements if you are eligible to apply for Nagoya University's International Programs.

If you are not sure about your eligibility, you must contact the Graduate School at least one month prior to the application deadline for each round you are applying to complete the prescribed procedures for eligibility review.

>>> I. Eligibility for Application >>> Application deadline >>> IX. Inquiries

**STEP 02**

### Make a pre-application inquiry

Choose a research topic and a supervising professor you would like to work with. Please send the professor(s) your CV and research proposal and ask for vacancies.

>>> Important notes before you apply

**STEP 03**

### Collect required application documents

Check the list of necessary documents. All application documents must be in English or submitted together with a certified copy of an English translation and the original document.

>>> List of Application Documents >>> What is considered as a certified copy?

STEP 04

### Register with the Online Admissions System

Create a new account during the application period. Fill out the required information in the Online Admissions System and upload all required documents. A reference letter must be uploaded by the referee. Please send them a request well in advance to submit their reference letter by the application deadline.

>>> Online Admissions System for Graduate Programs >>> Application deadline

STEP 05

### Submit your application by paying the Application Fee

First Round Deadline: January 13, 2027, 12:00 noon (JST or UTC+9)
Second Round Deadline: May 19, 2027, 12:00 noon (JST or UTC+9)

Pay the application fee via the Online Admissions System by the application deadline. You will be considered an applicant only after the application fee is paid. Upon confirmation of your payment, the Admissions Office will check your application documents and contact you regarding any missing documents through the Online Admissions System.

>>> Application fee payment (JPY 20,000) >>> Application deadline >>> How to Pay Fees

STEP 06

### Check your messages in the system regularly

Please check your messages in the Online Admissions System regularly. We will contact you if there are any missing documents. If you are unable to check your messages, please send an email to the Admissions Office.

STEP 07

### Mail official and/or certified documents OR send digital certificate via online platforms

Please submit the original and/or certified copies of certain application documents by the submission deadline by post using a registered mail service or through one of the digital credential services mentioned below.
Applicants who have completed previous studies in Australia, New Zealand, India, Ireland, Japan, Spain, UK, US, Canada, or China, and have accounts with Parchment/My eQuals/Digitary CORE/MyCreds/MesCertif, or the China Credentials Verification Service (CSSD) are strongly recommended to share digital academic statements via these secure online platforms.

If only a digital copy is available and you are unable to submit a hard copy by post or by one of the digital verifications mentioned above, please contact the graduate school you are applying to well in advance.

>>> What is considered as a certified copy? >>> Submission Deadlines for official and/or certified copies
>>> How to send hard copies of official and/or certified documents by post
>>> How to send digital academic statements via online platforms
>>> IX. Inquiries

STEP 08

## Screening and Admission Results

First Round: March 12, 2027

Second Round: June 29, 2027

See the following pages for the details.

>>> V. Selection Method >>> VI. Announcement of Admission Results

>>> Application Process Flow Overview

STEP 09

## Registration Fee Payment

First Round: March 24, 2027, 12:00 noon

Second Round: July 12, 2027, 12:00 noon

Pay the registration fee via the Online Admissions System by the payment deadline.

>>> Payment of the registration fee (JPY 282,000) >>> How to Pay Fees

>>> Application Process Flow Overview

# 1. Important notes before you apply

(1) Please refer to the “List of Available Research Groups” to see which research groups (laboratories) accept G30 students and what kind of research they do. You can find the list on the G30 admissions homepage linked below. Be sure to specify **only first choice** of your preferred program, graduate school, laboratory/research group, and supervisor on the Online Application Form. If the contact information is not provided, please contact the graduate school for further assistance. (See “IX. Inquiries” below)
URL: https://admissions.g30.nagoya-u.ac.jp/graduate-programs/chemistry_graduate/
(Go to List of Key Research Topics > List of Available Research Groups)

(2) The applicant may apply to only one graduate school per application. To apply to more than one of the programs, you need to create accounts for respective programs on the Online Admissions System, submit a set of documents for each application, and pay application fees, respectively.

**IMPORTANT**

## Inquiries regarding research projects prior to application

The applicant must make a pre-application inquiry regarding research projects to a potential supervisor (supervisors) from whom the applicant wishes to receive supervision for their doctoral thesis, before submitting application documents.

Please note that even if you have already submitted documents to your preferred laboratory/supervisor when making your pre-application inquiry, those documents may not be deemed to be the formal application documents. All necessary application documents must be submitted to the International Admissions Office during the application period.

## Other inquiries

For any other inquiries, please contact us via the Graduate School you are applying to. (See "IX. Inquiries” below)

## 2. Application periods

Application documents and payment of the application fee are accepted during the following periods only.

| Admission Round | Starts | Deadline |
|---|---|---|
| First Round | January 5, 2027, 9:00<br>(Japan Standard Time or UTC+9) | January 13, 2027, 12:00 noon<br>(Japan Standard Time or UTC+9) |
| Second Round | May 11, 2027, 9:00<br>(Japan Standard Time or UTC+9) | May 19, 2027, 12:00 noon<br>(Japan Standard Time or UTC+9) |

(1) Each applicant may only apply once, for either the First Round or the Second Round.
(2) If a complete submission of the application fee and application documents is not made by the First Round deadline, the application will be processed in the Second Round.
(3) In case of situation (2), a notification to that effect will be sent to the applicant by email or through the Online Admissions System.
(4) Applicants who wish to advance to a Final Three-Year Program (doctoral program) at a Graduate School of Nagoya University directly after the completion of an Initial Two-Year Program (Master's program) at a Graduate School of Nagoya University must apply during the Second Round.
(5) Applicants to the Graduate School of Science will be separately notified of selection methods and admission results by the administration section responsible for admissions at the Graduate School of Science.

## 3. Application fee payment (JPY 20,000)

The application fee is used for reviewing and screening the submitted documents, among other purposes.
To apply, please pay the application fee via the Online Admissions System using Flywire, PayPal, or Domestic Bank Transfer (only for those who currently live in Japan) by the application deadline. You can find the detailed payment instructions on "How to Pay Fees". Early payment is recommended to give sufficient time for the applicant to submit any missing documents after the initial check by the Admissions Office. If the application fee is not fully received by the application deadline, your application will not be considered.

### Applicants who wish to advance to the Doctoral program directly after the completion of a Master's program at a Graduate School of Nagoya University

Applicants who wish to proceed directly to the Doctoral program immediately after completing a Master's program at Nagoya University Graduate School do not need to pay the application fee. However, they are required to submit a **"Certificate of Expected Completion"** during the application period. Once submission of the certificate is confirmed by the Admissions Office, the application fee exemption will be processed and the application number starting with 'G' followed by a 6-digit number will be assigned to each applicant.

### MEXT scholarship recipients

The application fee will be reimbursed upon enrollment to applicants who are recognized as Embassy or University recommended MEXT scholars at Nagoya University. Please upload **MEXT Scholarship Certificate** or **Letter of Acceptance** as a MEXT scholar at the time of application. The application fee will not be reimbursed if the applicant does not enroll in Nagoya University or does not pass the screening process.

**NOTES:**

(1) If the application fee is not fully received by the application deadline, your application will not be considered.
(2) Please note that the application fee is non-refundable and non-transferable.
(3) In exceptional cases, as specified below, the application fee can be refunded at the applicant's request after any charges including miscellaneous fees paid on a refund transaction are deducted. For further details, please contact the Admissions Office. (See "IX. Inquiries" below)
    a. Duplicate payments are made.
    b. Payment is made after the application deadline.

## 4. Application document submission

Please follow the instructions when preparing your documents. You must complete your application and upload and submit all required documents as clearly scanned PDFs to the Online Admissions System according to the respective deadlines and methods.
The submission method of each application document may differ depending on the document. Please check "How to submit" section on the "List of Application Documents".

## List of Application Documents

The documents to be submitted are shown in the table below.
**All documents must be in English or be submitted together with an official English translation.** For non-English documents, please see "What is considered as a certified copy?".
For documents A and B on the "List of Application Documents", you must submit the original and/or certified copies signed and stamped by the issuing authority.

Applicants who wish to advance seamlessly, after the completion of the Chemistry master's program at Nagoya University's Graduate School of Science, to the Chemistry doctoral program at the same graduate school, will be required to submit the documents specified in items A, B, C, I, and J.

Applicants who are currently enrolled as research students at Nagoya University must submit the Certificate of Enrollment along with all other documents listed for General Applicants.

○: **MANDATORY**

△: OPTIONAL

—: NOT REQUIRED

1R: First Round

2R: Second Round

| General Applicants | | Application Documents | Format | How to submit | Nagoya University Students* | Deadline (YY/MM/DD) |
|---|---|---|---|---|---|---|
| ○ | A | Bachelor's Degree Diploma and Master's Degree Diploma (or Prospective Diploma of Master's Degree) | PDF | Online | ○ | 1R: '27/01/13<br>2R: '27/05/19 |
| | | | Official hard copies | **BY POST or Via a specific digital credential service**** | ○ | 1R: '27/01/22<br>2R: '27/05/28 |
| ○ | B | Academic Transcripts of Undergraduate and Master's Education | PDF | Online | ○ | 1R: '27/01/13<br>2R: '27/05/19 |
| | | | Official hard copies | **BY POST or Via a specific digital credential service**** | ○ | 1R: '27/01/22<br>2R: '27/05/28 |
| | | Grade Assessment Standards | PDF | Online | — | 1R: '27/01/13<br>2R: '27/05/19 |
| ○ | C | Online Application Form | Online form | Online | ○ | 1R: '27/01/13<br>2R: '27/05/19 |
| ○ | D | Research Proposal | PDF | Online | — | 1R: '27/01/13<br>2R: '27/05/19 |
| ○ | E | Letter of Reference | PDF | From referee | — | 1R: '27/01/13<br>2R: '27/05/19 |
| ○ | F | Summary of Master's Thesis | PDF | Online | — | 1R: '27/01/13<br>2R: '27/05/19 |
| △ | G | Major Publications (if available) | PDF | Online | — | 1R: '27/01/13<br>2R: '27/05/19 |
| △ | H | Documents Showing Other Strengths (if available) | PDF | Online | — | 1R: '27/01/13<br>2R: '27/05/19 |
| ○ | I | Document Validating Your Nationality and Residence Status | PDF | Online | ○ | 1R: '27/01/13<br>2R: '27/05/19 |
| △ | | Both sides of the residence card issued in Japan (Zairyu card) (Only applicable to foreigners residing in Japan) | | | △ | |

| General Applicants | | Application Documents | Format | How to submit | Nagoya University Students* | Deadline (YY/MM/DD) |
|---|---|---|---|---|---|---|
| — | J | Certificate of Enrollment<br>(Only applicable to currently enrolled students) | PDF | Online | ○ | 1R: ‘27/01/13<br>2R: ‘27/05/19 |
| △ | K | "MEXT Scholarship Certificate" or<br>"Letter of Acceptance"<br>(Only applicable to Embassy or, University recommended MEXT scholarship recipients) | PDF | Online | △ | 1R: ‘27/01/13<br>2R: ‘27/05/19 |
| △ | L | Payment Proof<br>(Only for those who paid the fees via domestic bank transfer) | PDF | Online | — | 1R: ‘27/01/13<br>2R: ‘27/05/19 |
| ○ | M | Email exchange with the professor(s) | PDF | Online | — | 1R: ‘27/01/13<br>2R: ‘27/05/19 |

* Those who are expected to complete the Master’s Degree in the Chemistry Program at the Graduate School of Science at Nagoya University

** Must be one of the following: Parchment/My eQuals/Digitary CORE/MyCreds/MesCertif, or the China Credentials Verification Service (CSSD)

# Submitting official and/or certified application documents

In addition to the digitally submitted PDF copies, applicants must submit official and/or certified copies of their degree certificate(s) and transcripts. Please send the original and/or certified copies of these documents via post or via a digital credential service by the submission deadline. For further instructions, please read the following section carefully.

## A) Bachelor's Degree Diploma and Master's Degree Diploma (or Prospective Master's Degree)

The diplomas, or the degree certificates (certificates of prospective graduation) or prospective Master's degree diploma must include the **date of graduation/prospective graduation, the degree to be awarded and the school's official seal or signature.** Please submit certificates pertaining to your Eligibility for Application.

## B) Academic Transcript for Undergraduate and Master's Education

Academic transcripts must include the **school's official seal** or **signature**.
To calculate the applicant's GPA fairly, **be sure to also submit the grade assessment standards** that should include clear evaluation scales (e.g., S=90-100, A=80-89, B=70-79, C=60-69). If there are no evaluation scales and only raw scores are available, information regarding full marks and the lowest raw score to get a course credit is required.

# What is considered as a certified copy?

Your official documents need to fall under the following notes 1-4. For any questions, please contact the graduate school to which you are applying for further guidance.

(1) Applicants are required to submit an official or a certified true copy that is signed or stamped by the issuing institution or by a relevant authority.

(2) Any copies without a school stamp or the signature of a school official are not accepted as certified copies.

**(3) Any photocopies that are printed versions of your application documents are not accepted.**

(4) For non-English documents, the issuing school or authority should provide English translations of all documents written in other languages and certify that the translations are equivalent to the original. If the school or authority does not provide such a service, the documents must be translated and verified by an outside translation organization and certified to be the same as those issued by the school or authority. We do not accept documents that are translated by the applicant themselves. **Be sure to submit both the original documents and the certified translations.** For any questions, please contact the graduate school to which you are applying to.

# How to send hard copies of official and/or certified documents by post

If you need to submit hard copies of official/certified application documents by post, please follow the instructions below.

(1) The applicant's full name, Applicant ID or Application No., and the program name must be written on the envelope when submitting application documents by post. The Applicant ID will be assigned once you create an account on the Online Admissions System. If the applicant sends their application documents prior to the application period, the Applicant ID can be omitted.
(Example)
Program Name: Chemistry Graduate Program (Doctoral Program)
Graduate School of Science: DChSci

(2) It is recommended that you send documents by registered express mail or an equivalent air courier (e.g. Federal Express, DHL, UPS, etc.).

(3) When submitting documents by post, **please make sure to obtain an online tracking number for your records**. Due to the large number of applications, we cannot individually notify applicants that we have received your documents. For this reason, please ensure that you obtain a tracking number to confirm that your documents have arrived at our office.

(4) Please do not staple any application documents.

**IMPORTANT**

| Admission Round | Submission Deadlines for official and/or certified copies |
|---|---|
| First Round | January 22, 2027 (Japan Standard Time or UTC+9) |
| Second Round | May 28, 2027 (Japan Standard Time or UTC+9) |

**Address of the Admissions Office**

Mail to: Admissions Office for the G30 International Programs
Nagoya University, Furo-cho, Chikusa-ku, Nagoya 464-8601 JAPAN
TEL: +81-52-747-6556

Address in Japanese:

〒464-8601 名古屋市千種区不老町 名古屋大学 国際アドミッションオフィス 国際入試係

*Please write the postal address on the envelope either in English or Japanese.

# How to send digital academic statements via online platforms

Applicants who have completed previous studies in Australia, New Zealand, India, Ireland, Japan, Spain, UK, US, Canada, or China, and have accounts with Parchment/My eQuals/Digitary CORE/MyCreds/MesCertif, or the China Credentials Verification Service (CSSD) are strongly recommended to submit their official degree certificates and transcripts via these secure online platforms.

### Instructions:

① Go to the platform of your digital credential provider. The provider must be one of the ones listed above.
② Select the documents you want to share with us and click “share selected” and click “Send my documents to a registered organization”.
③ In the “Recipient” field search for and then select [Nagoya University].
④ Click “Share”.

### IMPORTANT NOTES ABOUT SUBMITTING HARDCOPIES:

(1) If you can only provide a digital copy of some of your academic statements but **your service provider is not listed above**, **you need to contact the graduate school you are applying to in advance** and ask if the submission method is acceptable. Most cases they will ask you to send an official hardcopy by post.
(2) Please **DO NOT** send a diploma or degree award certificate placed in a diploma folder/cover or wooden frame.
(3) **It is strongly recommended that applicants submit a “certified copy” instead of the diploma itself.**
(4) As a general principle, any of the submitted application documents, including original documents, will not be returned under any circumstances. Thus, if the original document can be issued only once, please submit a certified copy. For certified copies, please refer to “What is considered as a certified copy?”.
(5) The submission deadline of original/certified documents only applies to all required documents that must be submitted in hard copy.
(6) Applicants who do not submit the original and/or certified copies by the submission deadline will be regarded as having withdrawn from the admission process. Official hard copies of application documents that arrive by post after the submission deadline will not be accepted.
(7) Applicants who are discovered to have intentionally provided incorrect or false information will be excluded from the screening stage.
(8) Official hard copies can be submitted before the application period.

# Application documents required to be uploaded to the system

The documents listed below are requested to be submitted via the Online Admissions System. No additional printed version is required to be sent via post. Overlapping hard copies sent via post will not be included in the application.

## C) Online Application Form

After creating your account, you will be asked to input and upload the following information. Please complete the online application form via the Nagoya University Online Admissions System.
https://admissions.g30.nagoya-u.ac.jp/admissions/graduateprograms/

| | |
|---|---|
| ☐ | **Personal Information** |
| ☐ | **Academic Qualification** |
| ☐ | **Work Experience/Military Service (If applicable)** |
| ☐ | **Language Proficiencies** |
| ☐ | **Other Academic Qualifications (If applicable)** |
| ☐ | **Prizes and Awards Obtained (If applicable)** |
| ☐ | **Community Service/Extra-Curricular Activities (If applicable)** |
| ☐ | **Information of Academic Referee** |
| ☐ | **ID Photo** |

## D) Research Proposal

A proposal for the research you want to pursue in the graduate school (approx. two A4 pages). Please upload the documents to the Online Admissions System. Please note that the prospective academic advisor/supervisor may contact you directly during the screening process and ask you further questions about your Research Proposal.

## E) Letter of Reference

Please ask someone who is well acquainted with your academic background, such as an academic supervisor or a current workplace supervisor, to write a one-page reference letter that details your academic abilities and describes your character. Please send them a request well in advance to submit their letter by the application deadline. The reference letter must reach the Admissions Office before the application deadline.

### Requirements:

(1) The reference letter must be written on the referee's school or institution's letterhead and be signed or stamped by the referee.
(2) The reference letter must be submitted either a.) online / Email (recommended) or b.) by post directly by the referee.
(3) A reference letter submitted directly by the applicant will not be accepted.
(4) A reference letter typed in the body of an email will not be accepted.
(5) In the case that your referee sends their reference letter by post, the letter must arrive by the application deadline, not by the official document submission deadline.

### Instructions:

**a. Online / Email (Recommended)**

① When you enter the referee's information into the system, the referee will receive an automated email message from the Online Admissions System.
② The email address of the referee that you register with the Online Admissions System should be their **work email address, which means containing a school- or an institution-managed email domain**.
③ The reference letter must be submitted as clearly scanned PDFs to the Admissions Office.
④ Each referee should submit their letter according to instructions given in the email.

**NOTES:**

(1) If your referee does not receive the email from the system, please ask them to check their spam box or to send their letter (in PDF format) directly to the Admissions Office by the application deadline. The letter must be sent by their official school email which means containing a school- or an institution-managed email domain. When it is emailed, the applicant's full name and applicant ID must be included in the email subject line as follows:
Title: Applicant ID_Applicant Name_Reference Letter
Email to: g30grad-app@t.mail.nagoya-u.ac.jp
(2) If the referee does not have an official work email address that includes their institution's domain, please ask them to send a hard copy of their letter of reference in a sealed envelope by post directly to the **Admissions Office for the G30 International Programs**. Please find more instructions "b. by post".

**b. by post**

Your referee can also send their reference letter by post directly to the Admissions Office for the G30 International Programs. The reference letter must be signed and stamped and enclosed in a sealed envelope. **The letter must arrive by the application deadline, not by the submission deadline**. Please find more instructions about how to send hard copies and the postal address to mail to in the section "How to send hard copies of official and/or certified documents by post".

## F) Summary of Master's Thesis

Please upload a summary of your Master's Thesis written in English to the Online Admissions System. You must download a template from our website from the "Download Forms" section and use it. If the research is currently in progress, please provide information regarding its current status and the expected results. If the research has already been concluded, please also upload and submit a copy of the dissertation. The dissertation itself does not need to be in English.
Form download URL: https://admissions.g30.nagoya-u.ac.jp/admissions/graduateprograms/

## G) Major Publications (if available)

Please upload up to **three reprints/offprints** of your major publications to the Online Admissions System.

## H) Documents Showing Other Strengths (if available)

If you have any documents or certificates that demonstrate additional strengths, such as those related to competitions, internships, or proof of research projects, please upload them to the Online Admissions System.

## I) Document Validating Your Nationality and Residence Status

Please upload the document(s) to the Online Admissions System. This document may be, for example, a copy of your passport or government ID or a certificate issued by an embassy or consulate in Japan. Please attach the English translations of any documents that are written in languages other than English. Foreigners residing in Japan need to submit a copy of the front and back side of their residence card (在留カード) as well.
*Official certificates uploaded on the Online Admissions System must be readable and contain a face picture, your name (full name in alphabet), nationality, and birth date.

## J) Certificate of Enrollment

### (Only applicable to Nagoya University students)

Applicants who are research students or are due to graduate from Nagoya University need to upload a scanned copy of their Certificate of Enrollment to the Online Admissions System. **A Japanese version of the certificate is also accepted.**

## K) MEXT Scholarship Certificate or Letter of Acceptance

### (Only applicable to Embassy or University recommended MEXT scholarship recipients)

Applicants who are or will be accepted as an Embassy or University-recommended MEXT scholar at Nagoya University need to upload a scanned copy of their "MEXT Scholarship Certificate" or "Letter of Acceptance" as a MEXT scholar.

## L) Payment Proof

### (Only those who paid the fee via domestic bank transfer)

Please upload a receipt which states the time of transfer must be submitted and uploaded to the Online Admissions System before the system closes at the application deadline.

## M) Email exchange with the professor(s)

You must upload the email message sent to a potential supervisor/supervisor to the Online Admissions System. Please also include the reply email from the professor(s) if they already responded. The email must contain the date and time when it was sent and be converted to PDF when uploaded onto the System. The email shows that you sent a "letter of interest" to the professor (or professors if more than two) affiliated with the program and received a consent for supervision if they have already replied.

**NOTES:**

(1) Applications will only be accepted if all required documents are successfully uploaded to the Online Admissions System by the application deadline. If the required documents are incomplete, your application will not be accepted. No changes in any of the documents will be allowed after the application deadline.
(2) If any abbreviation or code is used in the certificates requested in items such as academic transcripts, an explanation note must be attached.
(3) As a general principle, the submitted application documents, including original documents, will not be returned.
(4) If, after admission, it is discovered that any of the documents have been falsified or that any necessary details or documents have been omitted, admission will be revoked even in the event that the candidates have already been admitted to the University.
(5) Please check your messages in the Online Admissions System regularly. We will contact you if there are any missing documents. If you are unable to check your messages, please send an email to the International Admissions Office.

# 5. Applicants with special needs

Applicants with physical or mental disabilities, who require special support during the screening process, should consult Nagoya University before submitting their application (application documents must be prepared in English) as follows:

(1) Consultation period: Until **December 5, 2026**
(2) Contact for consultation: Admissions Office for the G30 International Programs, Nagoya University
(3) Consultation Procedure:
Applicants must submit the three documents listed below. If necessary, the applicant or a representative of the school from which the applicant graduated or will graduate who can speak for the applicant will be interviewed by Nagoya University.
    1) A document stating the program to be applied for, the desired major, the nature of the applicant's special needs, the arrangements desired for examinations, and the applicant's contact details. (A4 (or letter size) paper. Any format may be used.)
    2) A medical certificate or a social worker's report concerning the applicant's special needs (copies are acceptable in both cases), or a copy of a disability certificate or equivalent document.
    3) A supplementary report by the person concerned from the applicant's school (a free-format report prepared on A4 size paper, describing the applicant's learning and life at the school and details of learning support provided by the school, etc.). Please use A4 (or letter size) paper. Any format may be used.
(4) Other:
If there are any inquiries regarding the admissions process or student life after enrollment, please contact the Admissions Office for the International Programs by the application deadline.

# V. Selection Method

Selection of a successful applicant consists of a document screening and an oral examination. (The oral examination will include a presentation on the applicant's master's thesis or published papers equivalent to the thesis, and an oral examination. If the applicant does not reside in Japan, the oral examination will, as a rule, be conducted using a VoIP system on the Internet such as Zoom, etc.) Results of the document screening will be announced via e-mail by the graduate school you applied to. Applicants who successfully pass the document screening will also be informed via e-mail of the date of the second (oral examination) screening by the graduate school you applied to.

Second Screening Guidelines:

i) 30 minutes in total

ii) Presentation on graduation research and research plan after entering graduate school (about 15 minutes), followed by a question-and-answer session (including an oral examination to test the applicant's general knowledge of undergraduate chemistry).

# VI. Announcement of Admission Results

Admission results will be announced by the graduate school for which you applied via e-mail indicated on your Application Form by the date shown as the "Announcement of Admission Results" in the table “Application Process Flow Overview”. Admitted students may also verify their results by logging in to the Online Admissions System.

# VII. Admission Procedure

Documents and forms required for university enrollment will be sent to every successful applicant together with an admission offer letter. The registration fee payment must be made in accordance with the due date specified in the table “Application Process Flow Overview”.

## 1. Payment of the registration fee (JPY 282,000)

Please pay the registration fee via the Online Admissions System using Flywire, PayPal, or Domestic Bank Transfer (only for those who currently live in Japan) in accordance with the prescribed methods by the deadline. You can find the detailed payment instructions on “How to Pay Fees”. Please refer to the guidelines for enrollment procedures to be sent together with the admission offer letter from the graduate school to which you are applying to.

### Successful applicants will not be required to pay the registration fee if they fall under either of the following:

(1) Applicants who wish to proceed directly to the Doctoral program immediately after completing a Master’s program at Nagoya University Graduate School

(2) MEXT scholarship recipients

**NOTES:**

(1) If the applicant fails to pay the registration fee by the designated deadline shown as the “Registration Fee Payment Deadline” on “Application Process Flow Overview”, they will be regarded as having withdrawn from the admission process. Please be particularly mindful of this point.

(2) If there is any change made to the registration fee, the new fee system will apply.

(3) The registration fee is non-refundable and non-transferable. However, in exceptional cases, as specified below, the registration fee can be refunded at an applicant’s request after any charges including miscellaneous fees paid on a refund transaction are deducted. For any details, please contact the Admissions Office for the G30 International Programs.

a. Duplicate payments are made.

b. Payment is made after the deadline.

## 2. Other fees required for admission (subject to change):

Please pay the fees listed below after enrollment. For detailed information on other enrollment procedures, please refer to the enrollment instructions given by the Graduate School.

### Tuition Fee

First semester payment: JPY 267,900

Annual tuition (total of first and second semester payments): JPY 535,800

### Premium for Personal Accident Insurance for Students' Education and Research (Premium includes third party liability insurance)

For 3 years: JPY 3,620

**NOTES:**

(1) If there is any change made to the tuition fee when you apply or after you enroll to the University, the new fee system will apply when a revision becomes effective.

(2) The tuition fee must be paid after enrollment.

(3) For detailed information on other enrollment procedures, please refer to the enrollment instructions given by the Graduate School.

(4) The tuition fee will be waived for successful applicants who are accepted as an Embassy or University-recommended MEXT scholar at Nagoya University.

## 3. Reminder to applicants who are expected to graduate from/complete their university/graduate school but have not yet graduated from/completed at the time of application

Applicants who have not yet been awarded a master's degree at the time of application must ensure that their master's degree certificates and academic transcripts are submitted to the graduate school to which they are applying by **August 1, 2027**.

Please note: if you are unable to submit the certificate by the deadline above, you must contact the graduate school to which you are applying in advance, using the contact information provided in " IX. Inquiries."

## How to submit graduation certificates and transcripts by post

If you need to submit graduation certificates and transcripts by post, please follow the instructions below.

1. The applicant's full name, Applicant ID or Application No., and the program name must be written on the envelope when submitting application documents by post.
2. It is recommended that you send documents by registered express mail or an equivalent air courier (e.g. Federal Express, DHL, UPS, etc.).
3. Please send the documents directly to the graduate school you are applying for. Their contact information is provided in "X. Inquiries" section.

## How to submit graduation certificates and transcripts via online platforms

Applicants who completed their studies in Australia, New Zealand, India, Ireland, Japan, Spain, UK, US, Canada, or China, and have accounts with Parchment/My eQuals/Digitary CORE/MyCreds/MesCertif, or the China Credentials Verification Service (CSSD) are strongly recommended to submit their official degree certificates and transcripts via these secure online platforms.

**Instructions:**

① Go to the platform of your digital credential provider. The provider must be one of the ones listed above.
② Select the documents you want to share with us and click "share selected" and click "Send my documents to a registered organization".
③ In the "Recipient" field search for and then select [Nagoya University].
④ Click "Share".

# VIII. Other

1. All personal information submitted to Nagoya University is managed in compliance with the "Act on the Protection of Personal Information" and the "Tokai National Higher Education and Research System Rules on the Protection of Personal Information."

2. Personal Information related to the applicant, such as name, address, date of birth, etc., will be used only for the purposes of admissions, announcement of results, enrollment procedures, and related matters.

3. Personal Information related to the applicant admissions evaluation results will be used to improve future selection procedures. Furthermore, the personal details of applicants admitted to Nagoya University will be used for i) academic affairs (student registration, academic advising, etc.), ii) student welfare services (health care, career services, tuition exemption, scholarship applications, etc.), and iii) tuition fee payment.

4. All times and dates indicated in the Admission Requirements refer to Japan Standard Time (UTC+09).

5. At Nagoya University (Tokai National Higher Education and Research System), based on the "Foreign Exchange and Foreign Trade Act," we have established security export management regulations called the "Tokai National Higher Education and Research System Security Export Control Regulations" (hereinafter referred to as the "Regulations"), and we conduct strict reviews on the export of goods and the provision of technology (including the acceptance of people). Please note that if the regulations are violated, admission may not be permitted (*) even if you pass the entrance examination selection, or restrictions may be imposed on research activities, etc. after admission. For more details, please refer to the website below. Applicable individuals will be notified separately.
   ※Even if admission is not granted, the application fee already paid will not be refunded.
   https://www.aip.nagoya-u.ac.jp/securityexport-extramural

6. In November 2021, in accordance with the clarification of the scope of control for “deemed exports” under the Foreign Exchange and Foreign Trade Act (“FEFTA”), some provision of sensitive technology to faculty members and students by universities and research institutions has become subject to control under the FEFTA. Consistently with this change, when applying for faculty positions or to study at the University, faculty, staff, and students will be required to submit a “Declaration of applicable specific categories” based on the “Flowchart for determining applicable specific categories.” Faculty, staff, and some students will also be required to submit a “Letter of confirmation” at the time of their recruitment or admission. If you fall into one of the Categories 1 to 3, please provide a reason and submit the relevant evidence.
   If you are unsure whether any of the above categories apply, please contact the office listed below.
   Academic Research & Industry-Academia-Government collaboration Export Control Division
   E-mail: anzen@t.thers.ac.jp
   TEL：+81-52-747-6702

# IX. Inquiries

If you have any questions concerning the admission requirements, please contact the Graduate School you are applying to by email. In case you contact us from abroad, please make inquiries via e-mail. When contacting the graduate school by email, please include the applicant's full name, Graduate School name, and the name of the program you wish to apply to in the email subject line.

Program Name: Chemistry Graduate Program (Doctoral Program)
Graduate School of Science: DChSci

Title: Applicant Name_Graduate School of Science_DChSci

### Graduate School of Science

Student Affairs Section
Graduate School of Science, Nagoya University
Furo-cho, Chikusa-ku, Nagoya 464-8602 JAPAN
Tel: +81-52-789-5756
E-mail: ri-dai@t.mail.nagoya-u.ac.jp

### For inquiries regarding how to use the Online Admissions System

### Admissions Office for the G30 International Programs, Nagoya University

If you have any questions about registering for the Online Admissions System, please contact the International Admissions Office by email. However, if you already have an account, please contact us through the message board in the Online Admissions System.
When contacting us by email, please include the applicant's full name and applicant ID in the subject line, using the following format:

Title: Applicant ID_Applicant Name_Inquiries regarding xxxx
E-mail: apply@g30.nagoya-u.ac.jp
Tel: +81-52-747-6556

# How to Pay Fees

## From Abroad

**Flywire or PayPal *No direct bank transfer permitted from overseas.**

Pay through the Online Admissions System using Flywire or PayPal. If you wish to send money directly from your bank account in your country, select Flywire (note: a bank transfer option might not be available in some countries or territories).

## From Japan

**Flywire or PayPal or Domestic Bank Transfer**

### Flywire

Flywire offers several payment options, including bank transfers, credit/debit cards, e-wallets, and more, typically in your home currency for most countries, depending on the country you are trying to pay from. Some countries may not support credit/debit cards through Flywire. In that case, please select other payment options available in your region according to the options displayed on Flywire. If you select the bank transfer method on Flywire, payment instructions that contain bank account details will be provided at the end of the payment request process on the Online Admissions System. For students residing in countries where Flywire is unavailable, please choose an alternative payment method.

### PayPal

Please log in to your PayPal account to complete your payment. For students residing in countries where PayPal is unavailable, please choose an alternative payment method.

### Domestic Bank Transfer

This payment option is exclusively for domestic bank transfers within Japan. **International remittances or transfers from overseas accounts are not allowed with this payment option.** Kindly ensure that your bank transfer is made from a Japanese bank account. Please know that it will take at least two to three days to confirm your payment from our end.

(1) A payment proof (振込明細書, transaction report, bank statement, and so on) which states the time of transfer must be submitted and uploaded on the Online Admissions System before the system closes at the application deadline.

(2) The sender is responsible for any service charges related to the bank transfer. Please ask a bank if it is incurred when you are sending money or included in the charges paid from the sender's side.

# Application Process Flow Overview

**First Round**

| Items | Period or Deadline | Contents |
|---|---|---|
| Application Periods | January 5, 2027, 9:00 to<br>January 13, 2027, 12:00 | All Programs |
| Submission of original/certified documents | January 22, 2027 | All Programs |
| Announcement of Admissions Results | March 12, 2027 | All Programs |
| Registration Fee Payment Deadline: Enrollment Decision | March 24, 2027, 12:00 | Applicants who passed the screenings |

**Rolling Admission/ Second Round**

| Items | Period or Deadline | Contents |
|---|---|---|
| Application Periods | May 11, 2027, 9:00 to<br>May 19, 2027, 12:00 | All Available Programs |
| Submission of original/certified documents | May 28, 2027 | All Available Programs |
| Announcement of Admissions Results | June 29, 2027 | All Available Programs |
| Registration Fee Payment Deadline: Enrollment Decision | July 12, 2027, 12:00 | Applicants who passed the screenings |

*All application deadlines are stated in Japan Standard Time. Please make sure to check the local time in your region.