

# Nagoya University International Programs Admission Requirements for Biological and Bioagricultural Sciences Graduate Program (Doctoral Program) for Academic Year 2025 (October Admission)

Nagoya University invites students to apply for the academic year 2025 admission to the Biological and Bioagricultural Sciences Graduate Program, a Doctoral Degree Program with English as the medium of instruction, according to the terms and conditions below.



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# **ADMISSION POLICY**

Please refer to the University's General Admission policy on the Nagoya University website at: <a href="http://en.nagoya-u.ac.jp/about\_nu/upload\_images/admission\_policy\_en.pdf">http://en.nagoya-u.ac.jp/about\_nu/upload\_images/admission\_policy\_en.pdf</a>

# I. ELIGIBILITY FOR APPLICATION

The applicant must satisfy one of the requirements below to be eligible to apply to Nagoya University's International Programs.

- 1. The applicant has been awarded a master's degree in an educational system(s) other than the Japanese or is expected to be awarded the degree in an education institution located in a foreign country on or before September 30, 2025.
- 2. The applicant has completed a 12-year curriculum in an educational system(s) other than the Japanese one in an education institution located in a foreign country and has earned a master's degree from a graduate school of a Japanese university, or is expected to have earned a master's degree by September 30, 2025.
- 3. The applicant has earned a master's degree from a graduate school of a Japanese university or is expected to have earned a master's degree by September 30, 2025, provided that this is limited to persons who have completed (or are expected to complete) their master's degree program in the English language.
- 4. The applicant is deemed by a Graduate School of Nagoya University to possess academic ability equivalent or superior to those who have a master's degree or professional degree based on the individual eligibility review

#### Notes:

Applicants who wish to apply under eligibility provision 4. above must contact the Graduate School at least one month prior to the application deadline for each round you are applying to complete the prescribed procedures for eligibility review. (See "<u>VIII. Inquiries</u>" below)

### **II. NUMBER OF AVAILABLE PLACES**

Program (Graduate School)	No. of Places
Biological and Bioagricultural Sciences Graduate Program (Graduate School of Science) (Graduate School of Bioagricultural Sciences)	Limited



# **III. APPLICATION PROCEDURE**

#### **1. IMPORTANT NOTES BEFORE YOU APPLY**

(1) Please refer to the 'List of Laboratories' to see departments, research laboratories (research groups), research areas, research projects and faculty members on the website below and be sure to specify your preferred program, graduate school, and laboratory/research group on the Online Application Form. The applicant must make a pre-application inquiry regarding research projects to a potential supervisor (supervisors) from whom the applicant wishes to receive supervision for their doctoral thesis, before submitting application documents. Please submit application documents after receiving approval from the laboratory. Consequently, give a considerable amount of time and make inquiries early to meet the deadline.

Please specify only the first choice of your preferred laboratory/research group and supervisor on the Online Application Form.

Graduate School of Science https://admissions.g30.nagoya-u.ac.jp/graduate-programs/biological Graduate School of Bioagricultural Sciences https://www.agr.nagoya-u.ac.jp/english/academics/academics-menu01.html

- (2) To avoid applying to the wrong Graduate School, please make sure to check the 'List of Laboratories' published on our website mentioned above to see which Graduate School the supervisor belongs to.
- (3) The applicant may apply to only one graduate school per application. To apply to more than one of the programs, you need to create accounts for respective programs on the online admission system, submit a set of documents for each application, and pay application fees, respectively.



# IMPORTANT

#### Inquiries regarding research projects prior to application

The applicant must make a pre-application inquiry regarding research projects to a potential supervisor (supervisors) from whom the applicant wishes to receive supervision for his/her doctoral thesis, before submitting application documents.

If the applicant decides to apply to the University based on the information gained through this preapplication inquiry, he/she must submit all application documents (including application fee) to the appropriate address as specified in "<u>4. Application documents submission</u>" by the prescribed deadline for each admission round.

Please note that even if you have already submitted documents to your preferred laboratory/supervisor when making your pre-application inquiry, <u>those documents may not be deemed to be the formal application</u> <u>documents</u>, and thus cannot be accepted as your application.

#### **Other inquiries**

For any other inquiries, please contact us via the Graduate School you are applying to. (See "<u>VIII Inquiries</u>" below)

#### 2. APPLICATION PERIODS

Application documents and payment of the application fee are accepted during the following periods only.

Admission Round	Starts	Deadline
First Round	January 6, 2025, 9:00	January 15, 2025, 16:00
	(Japan Standard Time or UTC+9)	(Japan Standard Time or UTC+9)
Os sand David	May 7, 2025, 9:00	May 23, 2025,16:00
Second Round	(Japan Standard Time or UTC+9)	(Japan Standard Time or UTC+9)

(1) Each applicant may only apply once, for either the First Round or the Second Round.

(2) If a complete submission of the application fee and application documents is not made by the First Round deadline, the application will be processed in the Second Round.

- (3) In case of situation (2), a notification to that effect will be sent to the applicant by email or through the Online Admission System.
- (4) Applicants who wish to advance to a Final Three-Year Program (doctoral program) at a Graduate School of Nagoya University directly after the completion of an Initial Two-Year Program (Master's program) at a Graduate School of Nagoya University must apply during the Second Round.
- (5) Applicants will be separately notified of selection methods and admission results by the administration section responsible for admissions at the Graduate School they applied to.



#### 3. APPLICATION FEE PAYMENT (JPY 5,000)

The application fee is for the purpose of checking and screening the submitted documents, etc. To apply, please pay the application fee via the Online Admission System by the <u>deadline</u>. You can find the detailed payment instructions on T-cens. Early payment is recommended to give sufficient time for the applicant to submit any missing documents after the initial check by the Admissions Office. If the application fee is not fully received by the <u>deadline</u>, your application will not be considered.

#### Notes for the case the application fee is paid via bank transfer:

- (1) A receipt which states the time of transfer must be submitted and uploaded on the application system before the system closes at the <u>deadline</u>.
- (2) The sender is responsible for any service charges related to the bank transfer.

# The applicant wishes to advance to the Doctoral Programs directly after the completion of a Master's Program at a Graduate School of Nagoya University:

The applicant wishes to advance to the Doctoral Programs directly after the completion of a Master's Program at a Graduate School of Nagoya University does not need to pay the application fee. However, they are required to submit a "**Certificate of Expected Completion**" during the application period. Once submission of the certificate is confirmed by the Admissions Office, the application fee exemption will be processed and the application number starting with 'G' followed by a 6-digit number will be assigned to each applicant.

#### **MEXT scholarship recipients:**

The applicant does not need to pay the application fee if he/she is, or will be accepted as an Embassy or University recommended MEXT scholar at Nagoya University. However, they are required to submit a "**MEXT Scholarship Certificate**" or "**Letter of Acceptance**" as a MEXT scholar. Once submission of the certificate is confirmed by the Admissions Office, the application fee exemption will be processed and the application number starting with 'G' followed by a 6-digit number will be assigned to each applicant.

#### Notes for paying the application fee:

- (1) If the application fee is not fully received by the <u>deadline</u>, your application will not be considered.
- (2) Please note that the application fee is non-refundable and non-transferable.
- (3) In exceptional cases, as specified below, the application fee can be refunded at an applicant's request after any charges including miscellaneous fees paid on a refund transaction are deducted. For further details, please contact the Admissions Office. (See "<u>VIII. Inquiries</u>" below)

a. Duplicate payments are made.

b. Payment is made after the application deadline.



### 4. APPLICATION DOCUMENTS SUBMISSION

Please follow the <u>instructions</u> below when preparing your documents. You must complete your application and submit all required documents according to the respective deadlines and methods.

The submission method of each application document may differ depending on the document. Please check "How to submit" section on the "List of Application Documents".

### IMPORTANT

#### **Application Completion Deadline:**

Admission Round	Starts	Deadline
First Round	January 6, 2025, 9:00 (Japan Standard Time or UTC+9)	January 15, 2025, 16:00 (Japan Standard Time or UTC+9)
Second Round	May 7, 2025, 9:00 (Japan Standard Time or UTC+9)	May 23, 2025,16:00 (Japan Standard Time or UTC+9)

### Submission Deadlines for Hard copies of Official and/or Certified Application Documents:

Admission Round	Submission Deadlines for official and/or certified copies	
First RoundFebruary 1, 2025 (Japan Standard Time or UTC+9)		
Second Round	June 10, 2025 (Japan Standard Time or UTC+9)	

The deadlines in the above table only apply to all required documents that must be submitted in hard copy. These documents must arrive at the Admissions Office by the above deadline. For documents i and ii on the "List of Application Documents", you must submit the original and/or certified copies.

#### Address of the Admissions Office:

Mail to: Admissions Office for the G30 International Programs Nagoya University, Furo-cho, Chikusa-ku, Nagoya 464-8601 JAPAN TEL: +81-52-747-6556

Address in Japanese:

〒464-8601 名古屋市千種区不老町 名古屋大学 国際アドミッションオフィス 国際入試係 \*Please write the postal address on the envelope either in English or Japanese.



# Notes for submitting hard copies of official and/or certified application documents via post:

When hard copies of official/ certified application documents are required to submit by post, please read the following instructions.

You may also refer to the List of Application Documents section that follows below.

(1) The applicant's full name, applicant ID, and the program name must be written on the envelope when submitting application documents by post. In the case that the applicant sends their application documents prior to the <u>application period</u>, the applicant ID can be omitted. The Applicant ID will be assigned once you create an account on the Online Admission System and that is why you may omit the Applicant ID.

(Example) Program Name: Biological and Bioagricultural Sciences (Doctoral Program) Graduate School of Science: DBiSci Graduate School of Bioagricultural Sciences: DBiAgr

- (2) <u>It is recommended that you send documents by registered express mail or an equivalent air courier</u> (e.g. Federal Express, DHL, UPS, etc.).
- (3) When submitting documents by post, please make sure to obtain an online tracking number for your records. Due to the large number of applications, we cannot individually notify applicants that we have received your documents. For this reason, please ensure that you obtain a tracking number to confirm that your documents have arrived at our office.
- (4) Please do not staple any application documents.
- (5) Applicants who do not submit the original or certified true copies by the <u>submission deadlines</u> will be regarded as having withdrawn from the admission process. Furthermore, applicants who are discovered to have intentionally provided incorrect or false information will be excluded from the screening stage.



### **List of Application Documents**

The documents to be submitted are shown in the table below.

All documents must be in English. For non-English documents, please see <u>Important notes regarding official</u> and/or certified copies.

For documents i and ii on the "List of Application Documents", you must submit the original and/or certified copies signed and stamped by the issuing authority.

#### (Only applicants to the Graduate School of Science)

Applicants who wish to advance seamlessly, after the completion of master's program at Nagoya University's Graduate School of Science, to doctoral program at the same graduate school, will be required to submit the documents specified in items iii, ix, x, and xi.

#### (Only applicants to the Graduate School of Bioagricultural Sciences)

Applicants who wish to advance seamlessly, after the completion of master's program at Nagoya University's Graduate School of Bioagricultural Sciences, to doctoral program at the same graduate school, will be required to submit the documents specified in items iii, iv, ix, x, and xi.

Applicants who are currently enrolled as a research student at Nagoya University must submit the Certificate of Enrollment along with all the documents listed below unless not required.



### O: Required

### —: Not required

#### Sci: Graduate School of Science

Agr: Graduate School of Bioagricultural Sciences

(\*) Those who are expected to complete the Master's Degree at the Graduate School of Science or the Graduate School of Bioagricultural Sciences at Nagoya University

~		Documents and Other Materials	Format	How to submit	Nagoya University students*
		Bachelor's Degree Diploma and Master's Degree	PDF	Online	
0	i	Diploma (or Prospective Diploma of Master's Degree)	Official hard copies	By post	
		Academic Transcripts of Undergraduate and	PDF	Online	
0	ii	Master's Education	Official hard copies	By post	
0	iii	Application Form	Online form	Online	0
0	iv	Research Proposal	PDF	Online	Sci: — Agr: O
0	v	Two Letters of Reference	PDF	From referees Online	_
0	vi	Summary of Master's Thesis	PDF	Online	_
	vii	Major Publications (if available)	PDF	Online	_
	viii	Documents Showing Other Strengths (if available)	PDF	Online	_
		Document Validating Your Nationality and Residence Status			0
0	ix	Both sides of the residence card issued in Japan (Zairyu card) (Only applicable to foreigners residing in Japan)	PDF	Online	If applicable
	x	Certificate of Enrollment (Only applicable to currently enrolled students)	PDF	Online	0
	xi	Certificate of Expected Completion (Only applicable to Nagoya University Master's students)	PDF	Online	0
	xii	"MEXT Scholarship Certificate" or "Letter of Acceptance" (Only applicable to Embassy or, University recommended MEXT scholarship recipients)	PDF	Online	If applicable
	xiii	Payment Proof (Only for those who paid the fees via bank transfer)	PDF	Online	_



### Official and/or Certified copies to be submitted by post

When submitting documents listed below, please make sure to submit official or certified copies.

#### i. Bachelor's Degree Diploma and Master's Degree Diploma (or Prospective Master's Degree Diploma)

The diplomas, or the degree certificates (certificates of prospective graduation) or prospective Master's degree diploma must include the date of graduation/prospective graduation, the degree to be awarded and the school's official seal or signature. A diploma or degree award certificate placed in a diploma folder or cover cannot be accepted. Application documents submitted will not be returned for any reason. <u>It is strongly</u> recommended that applicants submit a "certified copy" instead of a diploma itself. For documents that cannot be reissued (diplomas, etc.), please submit a "certified copy" of the original. For officials for certified copies, please refer to \*Important notes regarding official and/or certified copies.

\*Please submit certificates pertaining to your Eligibility for Application.

#### ii. Academic Transcript for Undergraduate and Master's Education

Academic transcripts must include the school's official seal or signature.

To calculate the applicant's GPA fairly, be sure to also submit the grade assessment standards that should include clear evaluation scales (e.g., S=90-100, A=80-89, B=70-79, C=60-69). If there are no evaluation scales and only raw scores are available, the information of full marks and the lowest raw score to get a course credit are required.

#### \*Important notes regarding official and/or certified copies:

If your official documents do not fall under the following notes 1-4, or for any additional questions, please contact the graduate school to which you are applying for further guidance. Applicants are required to submit an official or a certified copy that is signed or stamped by the issuing institution.

- (1) Any photocopies without a school stamp or the signature of a school official are not accepted as certified copies.
- (2) Any unofficial copies from applicants are not accepted.
- (3) Only the following documents are accepted as certified copies.
  - i) A hard copy sealed or signed by a relevant authority
  - ii) A hard copy certified by a relevant authority to be a true copy
  - iii) A hard copy notarized by public notary
- (4) For non-English documents, the issuing school or authority should provide English translations of all documents written in other languages and certify that the translations are equivalent to the original. If the school or authority does not provide such a service, the documents must be translated and verified by an outside translation organization and certified to be the same as those issued by the school or authority. We do not accept documents that are translated by the applicant themselves. Be sure to submit both the original documents and the certified translations. For any questions, please contact the graduate school to which you are applying to.



### **Required Documents to be uploaded**

The documents listed below are requested to be submitted via the Online Application System. No additional printed version is required to be sent via post. Overlapping hard copies sent via post will not be included in the application.

#### iii. Application Form

Please apply via the Nagoya University Online Admissions System. https://admissions.g30.nagoya-u.ac.jp/admissions/graduateprograms/

#### iv. Research Proposal

A proposal for the research you want to pursue in the graduate school (approx. two A4 pages). Please upload the documents to the Online Admission System. Please note that the prospective academic advisor/supervisor may contact you directly during the screening process and ask you further questions about your Research Proposal.

#### v. Two Letters of Reference

Letters of Reference must be obtained from two referees and be submitted online directly by the referee themselves.

#### Instructions:

- ① When you enter the referee's information to the system, the referees will receive an automated email message from the Online Admission System.
- ② The email address of the referee that you register with the Online Admission System should be their work email address, which means containing a school- or an institution-managed email domain. \*If the referee does not have an email address that includes his/her institution's domain, please send the original copy in a sealed envelope by mail directly from the referee to the Admissions Office for the G30 International Programs. (Must arrive by the prescribed deadline.)
- ③ The reference letter must be written on the referee's school or institution's letterhead and be signed or stamped by the referee, printed out, scanned, and saved as a PDF file before submission.
- ④ Each referee should upload their letter according to instructions given in the email.

#### Notes:

- (1) The letter must reach the Admissions Office before the deadline.
- (2) If your referees do not receive the email from the system, please ask them to check their spam box or to send their letter (in PDF format) directly to the Admissions Office by the prescribed deadline. The letter must be sent by their official school email which means containing a school- or an institutionmanaged email domain. When it is emailed, the applicant's full name and applicant ID must be included in the email subject line as follows:

Title: Reference Letter\_Applicant ID\_Applicant Name Email to: <u>g30grad-app@t.mail.nagoya-u.ac.jp</u>

(3) If the referee does not have an official work email, please ask them to send a hard copy of their letter of reference in a sealed envelope by post directly to the Admissions Office for the G30 International Programs. Please find more instructions about how to send hard copies and the postal address to mail to in the section "<u>4. Application documents submission."</u>



#### vi. Summary of Master's Thesis

Submit your Master's Thesis if available. Please upload a summary of your Master's Thesis written in English to the Online Admissions System. You must download the designated form from the website and use it.

Form download URL: https://admissions.g30.nagoya-u.ac.jp

#### vii. Major Publications (if available)

Please upload up to three reprints/offprints of your major publications to the Online Admissions System.

#### viii. Documents Showing Other Strengths (if available)

Please upload these documents to the Online Admissions System.

#### ix. Document Validating Your Nationality and Residence Status

#### x. Certificate of Enrollment (Only applicable to Nagoya University students)

Applicants who are research students or are due to graduate from Master's program of Nagoya University need to upload a scanned copy of their Certificate of Enrollment to the Online Admissions System. A Japanese version of the certificate is also accepted.

#### xi. Certificate of Expected Completion (Only applicable to Nagoya University Master's students)

Applicants who wishes to advance to the Doctoral Programs directly after the completion of a Master's Program at a Graduate School of Nagoya University need to upload a copy of their Certificate of Expected Completion to the Online Admission System. A Japanese version of the certificate is also accepted.

#### xiii. Payment Proof

#### (Only those who paid the fee via bank transfer)

Please upload a receipt which states the time of transfer must be submitted and uploaded on the Online Admission System before the system closes at the <u>deadline</u>.

#### Important notes for submitting the application documents:

- (1) Applications will only be accepted if all required documents are successfully uploaded to the Online Admission System by the <u>deadline</u>. If the required documents are incomplete, your application will not be accepted. No changes in any of the documents will be allowed after <u>submission deadline</u>.
- (2) Application documents that arrive after the <u>submission deadline</u> will not be accepted.
- (3) Official hard copies can be submitted before the application period.
- (4) If any abbreviation or code is used in the certificates requested in items such as academic transcripts, an explanation note must be attached.
- (5) As a general principle, the submitted application documents, including original documents will not be returned.



- (6) If, after admission, it is discovered that any of the documents have been falsified or that any necessary details or documents have been omitted, admission will be revoked even in the event that the candidate have already been admitted to the University.
- (7) Please check the online admission system message function regularly. We will contact you if there are any missing documents. If you are unable to check your messages, please send an email to the International Admissions Office.

#### **5. APPLICANTS WITH SPECIAL NEEDS**

Applicants with physical or mental disabilities, who require special support during the screening process, should consult Nagoya University before submitting their application (application documents must be prepared in English) as follows:

- (1) Consultation period: Until December 5, 2024
- (2) Contact for consultation: Admissions Office for the G30 International Programs, Nagoya University
- (3) Consultation Procedure:

Applicants must submit the three documents listed below. If necessary, the applicant or a representative of the school from which the applicant graduated or will graduate who can speak for the applicant will be interviewed by Nagoya University.

- A document stating the program to be applied for, the desired major, the nature of the applicant's special needs, the arrangements desired for examinations, and the applicant's contact details. (A4 (or letter size) paper. Any format may be used.)
- 2) A medical certificate or a social worker's report concerning the applicant's special needs (copies are acceptable in both cases), or a copy of a disability certificate or equivalent document.
- 3) A supplementary report by the person concerned from the applicant's school (a free-format report prepared on A4 size paper, describing the applicant's learning and life at the school and details of learning support provided by the school, etc.).

Please use A4 (or letter size) paper. Any format may be used.

(4) Other:

If there are any inquiries regarding the admissions process or student life after enrollment, please contact the Admissions Office for the International Programs by the application deadline.

### **IV. SELECTION METHOD**

Selection of a successful applicant consists of a document screening and an oral examination. (The oral examination will include a presentation on the applicant's master's thesis or published papers equivalent to the thesis, and an oral examination. If the applicant does not reside in Japan, the oral examination will, as a rule, be conducted using a VoIP system on the Internet such as Zoom, etc.)



# **V. ANNOUNCEMENT OF ADMISSION RESULTS**

Admission results will be announced by the graduate school for which you applied via e-mail indicated on your Application Form by the date shown as the "Announcement Date of Admission Results" in the table below. Admitted students may also verify their results by logging in to the Online Admissions System.

Admission Round	Announcement Date of Admission Results	
First Round	March 19, 2025 (Japan Standard Time or UTC+9)	
Second Round	July 3, 2025 (Japan Standard Time or UTC+9)	

# **VI. ADMISSION PROCEDURE**

Documents and forms required for university enrollment will be sent to every successful applicant together with an admission offer letter. The registration fee payment must be made in accordance with the due date specified in the table below.

#### 1. PAYMENT OF THE REGISTRATION FEE (JPY 282,000)

Please pay the registration fee via the Online Admission System in accordance with the prescribed methods by the deadline. You can find the detailed payment instructions on the Online Admission System. Please refer to the guidelines for enrollment procedures to be sent together with the admission offer letter from the graduate school to which you are applying to.

#### **Payment deadlines:**

Admission Round	Deadline for Payment of Registration Fee
First Round	April 3, 2025 by 16:00 (Japan Standard Time or UTC+9)
Second Round	July 11, 2025 by 16:00 (Japan Standard Time or UTC+9)

#### Notes for the case the registration fee is paid via bank transfer:

- (1) A receipt which states the time of transfer must be submitted and uploaded on the Online Admission System before the system closes at the deadline.
- (2) The sender is responsible for any service charges related to the bank transfer.

# The successful applicant will not be required to pay the application fee if he/she falls under either of the following:

- The applicant wishes to advance to the Doctoral Programs directly after the completion of a Master's Program at a Graduate School of Nagoya University
- MEXT scholarship recipients

#### Notes for paying the registration fee:

- (1) If the applicant fails to pay the registration fee by the appropriate deadline designated above, (s)he/will be regarded as having withdrawn from the admission process. Please be particularly mindful of this point.
- (2) If there is any change made to the registration fee, the new fee system will apply.



- (3) The registration fee is non-refundable and non-transferable. However, in exceptional cases, as specified below, the registration fee can be refunded at an applicant's request after any charges including miscellaneous fees paid on a refund transaction are deducted. For any details, please contact the Admissions Office for the G30 International Programs.
  - a. Duplicate payments are made.
  - b. Payment is made after the deadline.

#### 2. OTHER FEES REQUIRED FOR ADMISSION (SUBJECT TO CHANGE):

Program	Tuition Fees	Premium for Personal Accident Insurance for Students' Education and Research (Premium includes third party liability insurance)
Biological and Bioagricultural Sciences Graduate Program	First semester payment: JPY 267,900 Annual tuition (total of first and second semester payments) JPY 535,800	JPY 3,620 (for 3 years)

#### Notes:

- (1) If there is any change made to the tuition fee when you apply or after you enroll to the University, the new fee system will apply when a revision becomes effective.
- (2) Tuition fee must be paid after enrollment.
- (3) For detailed information on other enrollment procedures, please refer to the enrollment instructions given by the Graduate School.
- (4) The tuition fee will be waived for successful applicants who are accepted as an Embassy or Universityrecommended MEXT scholar at Nagoya University at the time of enrollment.

#### 3. REMINDER TO APPLICANTS WHO ARE EXPECTED TO GRADUATE FROM/COMPLETE THEIR UNIVERSITY/GRADUATE SCHOOL BUT HAVE NOT YET GRADUATED FROM/COMPLETED AT THE TIME OF APPLICATION

Applicants who have not yet been awarded a master's degree at the time of application must ensure that their master's degree certificates and academic transcripts are sent to the University by August 1, 2025. Please note: if you are unable to submit the certificate by the above deadline, you must contact us in advance via the contact information indicated in "<u>VIII. Inquiries</u>."



# **VII. OTHER**

- 1. All personal information submitted to Nagoya University is managed in compliance with the "Act on the Protection of Personal Information Held by Independent Administrative Agencies, etc." and the "Tokai National Higher Education and Research System Rules on the Protection of Personal Information."
- 2. Personal Information related to the applicant, such as name, address, date of birth, etc., will be used only for the purposes of admissions, announcement of results, enrollment procedures, and related matters.
- 3. Personal Information related to the applicant admissions evaluation results will be used to improve future selection procedures. Furthermore, the personal details of applicants admitted to Nagoya University will be used for i) academic affairs (student registration, academic advising, etc.), ii) student welfare services (health care, career services, tuition exemption, scholarship applications, etc.), and iii) tuition fee payment.
- 4. All times and dates indicated in the Admission Requirements refer to Japan Standard Time (UTC+09).
- 5. Nagoya University has established the "Security Export Control Regulations for Tokai National Higher Education and Research System" in accordance with Japan's "Foreign Exchange Trade Act." The Security Export Control Office provides guidance and rigorously conducts necessary procedures when we accept international students. Since November 2021, it has been clarified that the 'deemed export control' is also regulated and controlled by the Foreign Exchange and Foreign Trade Act ("FEFTA"), and thus transfer of controlled information, technology, software, and data to anyone even within the territory of Japan is also subject to the FEFTA. As such, to comply with export control regulations, each applicant must submit the 'self-declaration' form (known as 'Declaration of Applicable Specific Categories') through the Online Application System (<u>https://admissions.g30.nagoya-u.ac.jp</u>). In addition, some of those admitted might be required to submit the Pledge Form regarding export control compliance, as part of enrollment procedures. Moreover, your research might be regulated if it involves export controlled or restricted activities.



## **VIII. INQUIRIES**

If you have any questions concerning the admission requirements, please contact the Graduate School you are applying to by email. In case you contact us from abroad, please make inquiries via e-mail. When contacting the graduate school by email, please include the applicant's full name, Graduate School name, and Program name you wish to apply to in the email subject line.

#### Program Name:

Biological and Bioagricultural Sciences (Doctoral Program) Graduate School of Science: DBiSci Graduate School of Bioagricultural Sciences: DBiAgr

Title: Applicant name\_Graduate School of ......DBi...

#### **Graduate School of Science**

Student Affairs Section Graduate School of Science, Nagoya University Furo-cho, Chikusa-ku, Nagoya 464-8602 JAPAN Tel: +81-52-789-5756 E-mail: ri-dai@t.mail.nagoya-u.ac.jp

#### **Graduate School of Bioagricultural Sciences**

Student Affairs Section Graduate School of Bioagricultural Sciences, Nagoya University Furo-cho, Chikusa-ku, Nagoya 464-8601 JAPAN Tel: +81-52-789-4299 E-mail: <u>kyomu@agr.nagoya-u.ac.jp</u>

#### For inquiries regarding how to use the Online Admissions System: Admissions Office for the G30 International Programs, Nagoya University

If you contact the International Admissions Office by email, please include the applicant's full name and applicant ID in the email subject line as follows: Title: Inquiries regarding xxxx\_Applicant ID\_Applicant Name E-mail: <u>apply@g30.nagoya-u.ac.jp</u> Tel: +81-52-747-6556