

***Nagoya University International Programs***  
***Admission Requirements for***  
***Civil and Environmental Engineering Graduate Program***  
***(Doctoral Program)***  
***for Academic Year 2025***  
***(October Admission)***

Nagoya University invites students to apply for the academic year 2025 admission to the Civil and Environmental Engineering Graduate Program, a Doctoral Degree Program with English as the medium of instruction, according to the terms and conditions below.

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# ADMISSION POLICY

Please refer to the University's General Admission policy on the Nagoya University website at:

[http://en.nagoya-u.ac.jp/about\\_nu/upload\\_images/admission\\_policy\\_en.pdf](http://en.nagoya-u.ac.jp/about_nu/upload_images/admission_policy_en.pdf)

## I. ELIGIBILITY FOR APPLICATION

The applicant must satisfy one of the requirements below to be eligible to apply for Nagoya University's International Programs.

1. The applicant has been awarded a master's degree in an educational system(s) other than the Japanese, or is expected to be awarded the degree in an education institution located in a foreign country on or before September 30, 2025.
2. The applicant has completed a 12-year curriculum in an educational system(s) other than the Japanese one in an education institution located in a foreign country, and has earned a master's degree from a graduate school of a Japanese university, or is expected to have earned a master's degree by September 30, 2025.
3. The applicant has earned a master's degree from a graduate school of a Japanese university or is expected to have earned a master's degree by September 30, 2025, provided that this is limited to persons who have completed (or are expected to complete) their master's degree program in the English language.
4. The applicant is deemed by a Graduate School of Nagoya University to possess an academic ability equivalent or superior to those who have a master's degree or professional degree based on the individual eligibility review.

### Notes:

Applicants who wish to apply under eligibility provision 4. above must contact the Graduate School at least one month prior to the application deadline for each round you are applying for to complete the prescribed procedures for eligibility review. (See "[IX. Inquiries](#)" below)

Applicants to Civil and Environmental Engineering Graduate Program may apply to the financial aid of the Japanese Government (Monbu-Kagaku-sho; Ministry of Education, Culture, Sports, Science and Technology) Scholarship Program. Detailed information about the program such as eligibility can be confirmed in the following website.

<https://www.civil.nagoya-u.ac.jp/ceeipo>

## II. APPLICATION REQUIREMENTS

In addition to the [Eligibility for Application mentioned in section I](#) above, the applicant must meet one of the following requirements:

- (1) The applicant who has earned or who is expected to earn a master's degree from a graduate school where a primary language of instruction is not English must submit one of the following English Language Proficiency Test scores.
- (2) The applicant who has received their education in a university in which English is the primary language of instruction is exempted from submitting English test scores but need to submit an official document that clearly states that the primary language of instruction is English. For example, if you submit the Certificate of Prospective Graduation, you can ask your university office to fill in "English" in the section that states the language of instruction. You can find the form on our website:

URL: <https://admissions.g30.nagoya-u.ac.jp/admissions/graduateprograms/>

English Language Proficiency Test	Qualification (Minimum)	Remark
IELTS	Overall band score of 6.0	
TOEFL	80 iBT 60 Paper-delivered Test	TOEIC and TOEFL- ITP are not accepted
Duolingo English Test (DET)	110 and above	
Common European Framework of Reference for Languages (CEFR)	C1 and above	Must be stated in official transcripts
If you have any other certificate of English proficiency test score which is equivalent to the above-mentioned tests, please consult the office of the Graduate School you apply to by email in advance of application. (See " <a href="#">IX Inquiries</a> " below)		

## III. NUMBER OF AVAILABLE PLACES

Program (Graduate School)	No. of Places
Civil and Environmental Engineering Graduate Program (Graduate School of Engineering) (Graduate School of Environmental Studies)	Limited

## IV. APPLICATION PROCEDURE

### 1. IMPORTANT NOTES BEFORE YOU APPLY

- (1) Please refer to the “List of Laboratories” to see departments, research laboratories (research groups), research areas, research projects and faculty members on the website below and be sure to specify your first and second choice of the preferred departments, research laboratories/research groups and supervisors on the Online Application Form.  
URL: <https://admissions.g30.nagoya-u.ac.jp/graduate-2/laboratories/>
- (2) To avoid applying to the wrong Graduate School, please make sure to check the 'List of Laboratories' published on our website mentioned above to see which Graduate School the supervisor belongs to.
- (3) The applicant may apply to only one graduate school per application. To apply to more than one of the programs, you need to create accounts for respective programs on the online admission system, submit a set of documents for each application, and pay application fees, respectively.



#### IMPORTANT

#### Inquiries regarding research projects prior to application

The applicant must make a pre-application inquiry regarding research projects to a potential supervisor (supervisors) from whom the applicant wishes to receive supervision for his/her doctoral thesis, before submitting application documents. **Please make sure to contact at least one supervisor as your first choice.**

If the applicant decides to apply to the University based on the information gained through this pre-application inquiry, he/she must submit all application documents (including application fee) to the appropriate address as specified in "[4. Application documents submission](#)" by the prescribed deadline for each admission round.

Please note that even if you have already submitted documents to your preferred laboratory/supervisor when making your pre-application inquiry, those documents may not be deemed to be the formal application documents, and thus cannot be accepted as your application.

#### Other inquiries

For any other inquiries, please contact us via the Graduate School you are applying to. (See "[IX. Inquiries](#)" below)

## 2. APPLICATION PERIODS

Application documents and payment of the application fee are accepted during the following periods only.

Admission Round	Starts	Deadline
First Round	January 6, 2025, 9:00 (Japan Standard Time or UTC+9)	January 15, 2025, 16:00 (Japan Standard Time or UTC+9)
Second Round	May 7, 2025, 9:00 (Japan Standard Time or UTC+9)	May 23, 2025, 16:00 (Japan Standard Time or UTC+9)

- (1) Each applicant may only apply once, for either the First Round or the Second Round.
- (2) If a complete submission of the application fee and application documents is not made by the First Round deadline, the application will be processed in the Second Round.
- (3) In case of situation (2), a notification to that effect will be sent to the applicant by email or through the Online Admission System.

## 3. APPLICATION FEE PAYMENT (JPY 5,000)

The application fee is for the purpose of checking and screening the submitted documents, etc.

To apply, please pay the application fee via the Online Admission System by the [deadline](#). You can find the detailed payment instructions on the Online Admission System. Early payment is recommended to give sufficient time for the applicant to submit any missing documents after the initial check by the Admissions Office. If the application fee is not fully received by the [deadline](#), your application will not be considered.

### Notes for the case the application fee is paid via bank transfer:

- (1) A receipt which states the time of transfer must be submitted and uploaded on the application system before the system closes at the [deadline](#).
- (2) The sender is responsible for any service charges related to the bank transfer.

### The applicant wishes to advance to the Doctoral Programs directly after the completion of a Master's Program at a Graduate School of Nagoya University:

The applicant wishes to advance to the Doctoral Programs directly after the completion of a Master's Program at a Graduate School of Nagoya University does not need to pay the application fee. However, they are required to submit a “**Certificate of Expected Completion**” during the application period. Once submission of the certificate is confirmed by the Admissions Office, the application fee exemption will be processed and the application number starting with ‘G’ followed by a 6-digit number will be assigned to each applicant.

### MEXT scholarship recipients:

The applicant does not need to pay the application fee if he/she is, or will be accepted as an Embassy or University recommended MEXT scholar at Nagoya University. However, they are required to submit a “**MEXT Scholarship Certificate**” or “**Letter of Acceptance**” as a MEXT scholar. Once submission of the certificate is confirmed by the Admissions Office, the application fee exemption will be processed and the application number starting with ‘G’ followed by a 6-digit number will be assigned to each applicant.

### Notes for paying the application fee:

- (1) If the application fee is not fully received by the [deadline](#), your application will not be considered.
- (2) Please note that the application fee is non-refundable and non-transferable.
- (3) In exceptional cases, as specified below, the application fee can be refunded at an applicant's request after any charges including miscellaneous fees paid on a refund transaction are deducted. For further details, please contact the Admissions Office. (See "[IX. Inquiries](#)" below)
  - a. Duplicate payments are made.
  - b. Payment is made after the application deadline.

## 4. APPLICATION DOCUMENTS SUBMISSION

Please follow the [instructions](#) below when preparing your documents. You must complete your application and submit all required documents according to the [respective deadlines](#) and methods.

The submission method of each application document may differ depending on the document. Please check "How to submit" section on the "[List of Application Documents](#)".



### IMPORTANT

#### Application Completion Deadline:

Admission Round	Starts	Deadline
First Round	January 6, 2025, 9:00 (Japan Standard Time or UTC+9)	January 15, 2025, 16:00 (Japan Standard Time or UTC+9)
Second Round	May 7, 2025, 9:00 (Japan Standard Time or UTC+9)	May 23, 2025, 16:00 (Japan Standard Time or UTC+9)

#### Submission Deadlines for Hard copies of Official and/or Certified Application Documents:

Admission Round	Submission Deadlines for official and/or certified copies
First Round	February 1, 2025 (Japan Standard Time or UTC+9)
Second Round	June 10, 2025 (Japan Standard Time or UTC+9)

The deadlines in the above table only apply to all required documents that must be submitted in hard copy. These documents must arrive at the Admissions Office by the above deadline. For documents i and ii on the "[List of Application Documents](#)", you must submit the original and/or certified copies.

#### Address of the Admissions Office:

Mail to: Admissions Office for the G30 International Programs  
 Nagoya University, Furo-cho, Chikusa-ku, Nagoya 464-8601 JAPAN  
 TEL: +81-52-747-6556

Address in Japanese:

〒464-8601 名古屋市千種区不老町 名古屋大学 国際アドミッションオフィス 国際入試係

\*Please write the postal address on the envelope either in English or Japanese.



## Notes for submitting hard copies of official and/or certified application documents via post:

When hard copies of official/ certified application documents are required to submit by post, please read the following instructions.

You may also refer to the [List of Application Documents](#) section that follows below.

- (1) The applicant's full name, applicant ID, and the program name must be written on the envelope when submitting application documents by post. In the case that the applicant sends their application documents prior to the [application period](#), the applicant ID can be omitted. The Applicant ID will be assigned once you create an account on the Online Admission System and that is why you may omit the Applicant ID.  
(Example)  
Program Name:  
Civil and Environmental Engineering Graduate Program (Doctoral Program)  
Graduate School of Engineering: DCivEg  
Graduate School of Environmental Studies (Doctoral Program): DCivEs
- (2) It is recommended that you send documents by registered express mail or an equivalent air courier (e.g. Federal Express, DHL, UPS, etc.).
- (3) When submitting documents by post, please make sure to obtain an online tracking number for your records. Due to the large number of applications, we cannot individually notify applicants that we have received your documents. For this reason, please ensure that you obtain a tracking number to confirm that your documents have arrived to our office.
- (4) Please do not staple any application documents.
- (5) Applicants who do not submit the original or certified true copies by the [submission deadlines](#) will be regarded as having withdrawn from the admission process. Furthermore, applicants who are discovered to have intentionally provided incorrect or false information will be excluded from the screening stage.

## List of Application Documents

The documents to be submitted are shown in the table below.

All documents must be in English. For non-English documents, please see [Important notes regarding official and/or certified copies](#).

For documents i and ii on the “List of Application Documents”, you must submit the original and/or certified copies signed and stamped by the issuing authority.

Applicants who wish to advance seamlessly, after the completion of master's course of Civil and Environmental Engineering Graduate Program at Nagoya University's Graduate School, to the doctoral program at the same graduate school, will be only required to submit the documents specified in items i, ii, iv, v, x, xi.

Applicants who are currently enrolled as a research student at Nagoya University must submit the Certificate of Enrollment along with all the documents listed below unless not required.

○: Required

—: Not required

(\*) Those who have already completed a Master's degree or are expected to complete a Master's program other than G30 Civil and Environmental Engineering Graduate Program must submit all the required documents listed below.

✓		<b>Documents and Other Materials</b>	<b>Format</b>	<b>How to submit</b>	<b>Prospective Master's Degree Candidates of G30 Civil and Environmental Engineering Graduate Program at Nagoya University*</b>
○	i	Bachelor's Degree Diploma and Master's Degree Diploma (or Prospective Diploma of Master's Degree)	PDF	Online	○
			Official hard copies	By post	○
○	ii	Academic Transcripts of Undergraduate and Master's Education	PDF	Online	○
			Official hard copies	By post	○
○	iii	English Proficiency Test Scores	PDF	Online	—
			Paper or Electronic Score report	Via a testing institution	—
○	iv	Application Form	Online form	Online	○

○	v	Research Proposal	PDF	Online	○
○	vi	Two Letters of Reference	PDF	From referees	—
○	vii	Summary of Master's Thesis	PDF	Online	—
	viii	Major Publications (if available)	PDF	Online	—
	ix	Documents Showing Other Strengths (if available)	PDF	Online	—
○	x	Document Validating Your Nationality and Residence Status	PDF	Online	○
		Both sides of the residence card issued in Japan (Zairyu card) (Only applicable to foreigners residing in Japan)			If applicable
	xi	Certificate of Enrollment (Only applicable to currently enrolled students)	PDF	Online	○
	xii	"MEXT Scholarship Certificate" or "Letter of Acceptance" (Only applicable to Embassy or, University recommended MEXT scholarship recipients)	PDF	Online	If applicable
	xiii	Payment Proof (Only those who paid the fees via bank transfer)	PDF	Online	—

## Official and/or Certified copies to be submitted by post

When submitting documents listed below, please make sure to submit official or certified copies.

### i. Bachelor's Degree Diploma and Master's Degree Diploma (or Prospective Master's Degree Diploma)

The diplomas, or the degree certificates (certificates of prospective graduation) or prospective Master's degree diploma must include the date of graduation/prospective graduation, the degree to be awarded and the school's official seal or signature. A diploma or degree award certificate placed in a diploma folder or cover cannot be accepted. Application documents submitted will not be returned for any reason. **It is strongly recommended that applicants submit a "certified copy" instead of a diploma itself.** For documents that cannot be reissued (diplomas, etc.), please submit a "certified copy" of the original. For officials for certified copies, please refer to **\*Important notes regarding official and/or certified copies.**

\*Please submit certificates pertaining to your Eligibility for Application.

Applicants who wish to apply under "[II. Application Requirements](#) (2)" must, in addition to their certificate of graduation (or prospective graduation), submit a certificate that clearly states the primary language of instruction is English (no specified format). You can find the form on our website:

<https://admissions.g30.nagoya-u.ac.jp/admissions/graduateprograms/>

### ii. Academic Transcript for Undergraduate and Master's Education

Academic transcripts must include the school's official seal or signature.

To calculate the applicant's GPA fairly, be sure to also submit the grade assessment standards that should include clear evaluation scales (e.g., S=90-100, A=80-89, B=70-79, C=60-69). If there are no evaluation scales and only raw scores are available, the information of full marks and the lowest raw score to get a course credit are required.

#### **\*Important notes regarding official and/or certified copies:**

If your official documents do not fall under the following notes 1-4, or for any additional questions, please contact the graduate school to which you are applying for further guidance. Applicants are required to submit an official or a certified copy that is signed or stamped by the issuing institution.

- (1) Any photocopies without a school stamp or the signature of a school official are not accepted as certified copies.
- (2) Any unofficial copies from applicants are not accepted.
- (3) Only the following documents are accepted as certified copies.
  - i) A hard copy sealed or signed by a relevant authority
  - ii) A hard copy certified by a relevant authority to be a true copy
  - iii) A hard copy notarized by public notary
- (4) For non-English documents, the issuing school or authority should provide English translations of all documents written in other languages and certify that the translations are equivalent to the original. If the school or authority does not provide such a service, the documents must be translated and verified by an outside translation organization and certified to be the same as those issued by the school or authority. We do not accept documents that are translated by the applicant themselves. Be sure to submit both the original documents and the certified translations. For any questions, please contact the graduate school to which you are applying to.

## Documents to be submitted online and through a testing institution

The documents listed below are requested to be submitted online by yourself and through a testing institution.

### Instructions:

- ① Please upload digital copies of official scores/proof to the Online Admissions System. Uploaded documents must be readable and contain your full name and the score.
- ② Please request a testing institution to send an official score report to Nagoya University by the application deadline. Both a paper copy and an electronic version can be accepted and are treated equally. We do not accept paper copies that are sent by the applicant themselves. Please note that it might take some time for our office to receive your results.

### **iii. English Proficiency Test Scores**

Please submit scores/proof satisfying the English proficiency requirements (see "[II. Application Requirements](#)" above). Please note that only the results of tests taken from January 2023 will be considered as valid for application.

TOEFL Institutional code: 7256 (Nagoya University)

IELTS: Nagoya University International Programs

Duolingo English Test: Nagoya University Graduate Admissions

## Required Documents to be uploaded

The documents listed below are requested to be submitted via the Online Application System. No additional printed version is required to be sent via post. Overlapping hard copies sent via post will not be included in the application.

### iv. Application Form

Please apply via the Nagoya University Online Admissions System.

<https://admissions.g30.nagoya-u.ac.jp/admissions/graduateprograms/>

### v. Research Proposal

A proposal for the research you want to pursue in the graduate school (approx. two A4 pages). Please upload the documents to the Online Admission System. Please note that the prospective academic advisor/supervisor may contact you directly during the screening process and ask you further questions about your Research Proposal.

### vi. Two Letters of Reference

Letters of Reference must be obtained from two referees and be submitted online directly by the referee themselves.

#### Instructions:

- ① When you enter the referee's information to the system, the referees will receive an automated email message from the Online Admission System.
- ② The email address of the referee that you register with the Online Admission System should be their work email address, which means containing a school- or an institution-managed email domain.  
\*If the referee does not have an email address that includes his/her institution's domain, please send the original copy in a sealed envelope by mail directly from the referee to the Admissions Office for the G30 International Programs. (Must arrive by the prescribed deadline.)
- ③ The reference letter must be written on the referee's school or institution's letterhead and be signed or stamped by the referee, printed out, scanned, and saved as a PDF file before submission.
- ④ Each referee should upload their letter according to instructions given in the email.

#### Notes:

- (1) The letter must reach the Admissions Office before the [deadline](#).
- (2) If your referees do not receive the email from the system, please ask them to check their spam box or to send their letter (in PDF format) directly to the Admissions Office by the [prescribed deadline](#). The letter must be sent by their official school email which means containing a school- or an institution-managed email domain. When it is emailed, the applicant's full name and applicant ID must be included in the email subject line as follows:  
Title: Reference Letter\_Applicant ID\_Applicant Name  
Email to: [g30grad-app@t.mail.nagoya-u.ac.jp](mailto:g30grad-app@t.mail.nagoya-u.ac.jp)
- (3) If the referee does not have an official work email, please ask them to send a hard copy of their letter of reference in a sealed envelope by post directly to **the Admissions Office for the G30 International Programs**. Please find more instructions about how to send hard copies and the postal address to mail to in the section "[4. Application documents submission.](#)"

## **vii. Summary of Master's Thesis**

Please upload a summary of your Master's Thesis written in English to the Online Admissions System. You must download the designated form from the website and use it.

If the research is currently in progress, please provide information regarding its current status and the expected results. If the research has already been concluded, please also upload and submit a copy of the dissertation. The dissertation itself does not need to be in English.

Form download URL: <https://admissions.g30.nagoya-u.ac.jp>

## **viii. Major Publications (if available)**

Please upload up to three reprints/offprints of your major publications to the Online Admissions System.

## **ix. Documents Showing Other Strengths (if available)**

Please upload these documents to the Online Admissions System.

## **x. Document Validating Your Nationality and Residence Status**

Please upload the document(s) to the Online Admissions System. This document may be, for example, a copy of your passport or government ID or a certificate issued by an embassy or consulate in Japan. Please attach the English translations of any documents that are written in languages other than English. Foreigners residing in Japan need to submit a copy of the front and back side of their residence card (在留カード) as well.

\*Official certificates uploaded on the Online Admissions System must be readable and contain a face picture, your name (full name in alphabet), nationality, and birth date.

## **xi. Certificate of Enrollment (Only applicable to Nagoya University students)**

Applicants who are research students or are due to graduate from Nagoya University need to upload a scanned copy of their Certificate of Enrollment to the Online Admissions System.

A Japanese version of the certificate is also accepted.

## **xiii. Payment Proof (Only those who paid the fee via bank transfer)**

Please upload a receipt which states the time of transfer must be submitted and uploaded on the Online Admission System before the system closes at the [deadline](#).

### **Important notes for submitting the application documents:**

- (1) Applications will only be accepted if all required documents are successfully uploaded to the Online Admission System by the [deadline](#). If the required documents are incomplete, your application will not be accepted. No changes in any of the documents will be allowed after [submission deadline](#).
- (2) Application documents that arrive after the [submission deadline](#) will not be accepted.
- (3) Official hard copies can be submitted before the [application period](#).
- (4) If any abbreviation or code is used in the certificates requested in items such as academic transcripts, an explanation note must be attached.
- (5) As a general principle, the submitted application documents, including original documents will not be returned.
- (6) If, after admission, it is discovered that any of the documents have been falsified or that any necessary details or documents have been omitted, admission will be revoked even in the event that the candidate has already been admitted to the University.
- (7) Please check the online admission system message function regularly. We will contact you if there are any missing documents. If you are unable to check your messages, please send an email to the International Admissions Office.



## 5. APPLICANTS WITH SPECIAL NEEDS

Applicants with physical or mental disabilities, who require special support during the screening process, should consult Nagoya University before submitting their application (application documents must be prepared in English) as follows:

- (1) Consultation period: Until December 5, 2024
- (2) Contact for consultation: Admissions Office for the G30 International Programs, Nagoya University
- (3) Consultation Procedure:

Applicants must submit the three documents listed below. If necessary, the applicant or a representative of the school from which the applicant graduated or will graduate who can speak for the applicant will be interviewed by Nagoya University.

- 1) A document stating the program to be applied for, the desired major, the nature of the applicant's special needs, the arrangements desired for examinations, and the applicant's contact details. (A4 (or letter size) paper. Any format may be used.)
- 2) A medical certificate or a social worker's report concerning the applicant's special needs (copies are acceptable in both cases), or a copy of a disability certificate or equivalent document.
- 3) A supplementary report by the person concerned from the applicant's school (a free-format report prepared on A4 size paper, describing the applicant's learning and life at the school and details of learning support provided by the school, etc.).

Please use A4 (or letter size) paper. Any format may be used.

- (4) Other:

If there are any inquiries regarding the admissions process or student life after enrollment, please contact the Admissions Office for the International Programs by the application deadline.

## V. SELECTION METHOD

1. The selection process consists of two screenings, the first (document) screening and the second screening (oral examination: as a rule, applicants who do not reside in Japan will be interviewed using a VoIP system on the Internet such as Zoom, etc.).
2. Results of the first (document) screening will be announced via e-mail by the graduate school to which you applied.
3. Applicants who successfully pass the first (document) screening will be informed of the date of the second (oral examination) screening by e-mail sent by the graduate school to which they applied.
4. The second (oral examination) screening includes an oral examination on fundamental knowledge of your specialized field.

## VI. ANNOUNCEMENT OF ADMISSION RESULTS

Admission results will be announced by the graduate school for which you applied via e-mail indicated on your Application Form by the date shown as the "Announcement Date of Admission Results" in the table below. Waitlisted applicants will be separately notified by e-mail. Admitted students may also verify their results by logging in to the Online Admissions System.

Admission Round	Announcement Date of Admission Results
First Round	March 19, 2025 (Japan Standard Time or UTC+9)
Second Round	July 3, 2025 (Japan Standard Time or UTC+9)

## VII. ADMISSION PROCEDURE

Documents and forms required for university enrollment will be sent to every successful applicant together with an admission offer letter. The registration fee payment must be made in accordance with the due date specified in the table below.

### 1. PAYMENT OF THE REGISTRATION FEE (JPY 282,000)

Please pay the registration fee via the Online Admission System in accordance with the prescribed methods by the deadline. You can find the detailed payment instructions on the Online Admission System. Please refer to the guidelines for enrollment procedures to be sent together with the admission offer letter from the graduate school to which you are applying to.

#### Payment deadlines:

Admission Round	Deadline for Payment of Registration Fee
First Round	April 3, 2025 by 16:00 (Japan Standard Time or UTC+9)
Second Round	July 11, 2025 by 16:00 (Japan Standard Time or UTC+9)

#### Notes for the case the registration fee is paid via bank transfer:

- (1) A receipt which states the time of transfer must be submitted and uploaded on the Online Admission System before the system closes at the deadline.
- (2) The sender is responsible for any service charges related to the bank transfer.

#### The successful applicant will not be required to pay the application fee if he/she falls under either of the following:

- The applicant wishes to advance to the Doctoral Programs directly after the completion of a Master's Program at a Graduate School of Nagoya University
- MEXT scholarship recipients

### Notes for paying the registration fee:

- (1) If the applicant fails to pay the registration fee by the appropriate deadline designated above, (s)he/will be regarded as having withdrawn from the admission process. Please be particularly mindful of this point.
- (2) If there is any change made to the registration fee, the new fee system will apply.
- (3) The registration fee is non-refundable and non-transferable. However, in exceptional cases, as specified below, the registration fee can be refunded at an applicant's request after any charges including miscellaneous fees paid on a refund transaction are deducted. For any details, please contact the Admissions Office for the G30 International Programs.
  - a. Duplicate payments are made.
  - b. Payment is made after the deadline.

## 2. OTHER FEES REQUIRED FOR ADMISSION (SUBJECT TO CHANGE):

Program	Tuition Fees	Premium for Personal Accident Insurance for Students' Education and Research (Premium includes third party liability insurance)
Civil and Environmental Engineering Graduate Program	First semester payment: JPY 267,900  Annual tuition (total of first and second semester payments) JPY 535,800	JPY 3,620 (for 3 years)

### Notes:

- (1) If there is any change made to the tuition fee when you apply or after you enroll to the University, the new fee system will apply when a revision becomes effective.
- (2) The tuition fee must be paid after enrollment.
- (3) For detailed information on other enrollment procedures, please refer to the enrollment instructions given by the Graduate School.
- (4) The tuition fee will be waived for successful applicants who are accepted as an Embassy or University-recommended MEXT scholar at Nagoya University.

## 3. REMINDER TO APPLICANTS WHO ARE EXPECTED TO GRADUATE FROM/COMPLETE THEIR UNIVERSITY/GRADUATE SCHOOL BUT HAVE NOT YET GRADUATED FROM/COMPLETED AT THE TIME OF APPLICATION

Applicants who have not yet been awarded a master's degree at the time of application must ensure that their master's degree certificates and academic transcripts are sent to the University by August 1, 2025.

Please note: if you are unable to submit the certificate by the above deadline, you must contact us in advance via the contact information indicated in "[IX. Inquiries](#)".

## VIII. OTHER

1. All personal information submitted to Nagoya University is managed in compliance with the "Act on the Protection of Personal Information Held by Independent Administrative Agencies, etc." and the "Tokai National Higher Education and Research System Rules on the Protection of Personal Information."
2. Personal Information related to the applicant, such as name, address, date of birth, etc., will be used only for the purposes of admissions, announcement of results, enrollment procedures, and related matters.
3. Personal Information related to the applicant admissions evaluation results will be used to improve future selection procedures. Furthermore, the personal details of applicants admitted to Nagoya University will be used for i) academic affairs (student registration, academic advising, etc.), ii) student welfare services (health care, career services, tuition exemption, scholarship applications, etc.), and iii) tuition fee payment.
4. All times and dates indicated in the Admission Requirements refer to Japan Standard Time (UTC+09).
5. Nagoya University has established the "Security Export Control Regulations for Tokai National Higher Education and Research System" in accordance with Japan's "Foreign Exchange Trade Act." The Security Export Control Office provides guidance and rigorously conducts necessary procedures when we accept international students. Since November 2021, it has been clarified that the 'deemed export control' is also regulated and controlled by the Foreign Exchange and Foreign Trade Act ("FEFTA"), and thus transfer of controlled information, technology, software, and data to anyone even within the territory of Japan is also subject to the FEFTA. As such, to comply with export control regulations, each applicant must submit the 'self-declaration' form (known as 'Declaration of Applicable Specific Categories') through the Online Application System (<https://admissions.g30.nagoya-u.ac.jp>). In addition, some of those admitted might be required to submit the Pledge Form regarding export control compliance, as part of enrollment procedures. Moreover, your research might be regulated if it involves export controlled or restricted activities.

## IX. INQUIRIES

If you have any questions concerning the admission requirements, please contact the Graduate School you are applying to by email. In case you contact us from abroad, please make inquiries via e-mail. When contacting the graduate school by email, please include the applicant's full name, Graduate School name, and Program name you wish to apply for in the email subject line.

Program Name:

Civil and Environmental Engineering Graduate Program (Doctoral Program)

Graduate School of Engineering: DCivEg

Graduate School of Environmental Studies: DCivEs

Title:

Applicant Name\_Graduate School of.....\_DCiv..

### **Graduate School of Engineering**

International Student Section, Student Affairs Division

Graduate School of Engineering, Nagoya University

Furo-cho, Chikusa-ku, Nagoya 464-8603 JAPAN

Tel: +81-52-789-3972

E-mail: [admin-eng.g30@engg.nagoya-u.ac.jp](mailto:admin-eng.g30@engg.nagoya-u.ac.jp)

### **Graduate School of Environmental Studies**

Office of Student Affairs

Graduate School of Environmental Studies, Nagoya University

Furo-cho, Chikusa-ku, Nagoya 464-8601 JAPAN

Tel: +81-52-789-4590/4272

E-mail: [env@t.mail.nagoya-u.ac.jp](mailto:env@t.mail.nagoya-u.ac.jp)

### **For inquiries regarding the “Special Program for Priority Placement of Government Funded International Students,”:**

#### **International Student Office, Civil Engineering**

Tel: +81-52-788-6050

E-mail: [fso@civil.nagoya-u.ac.jp](mailto:fso@civil.nagoya-u.ac.jp)

### **For inquiries regarding how to use the Online Admissions System: Admissions Office for the G30 International Programs, Nagoya University**

If you contact the International Admissions Office by email, please include the applicant's full name and applicant ID in the email subject line as follows:

Title: Inquiries regarding xxxx\_Applicant ID\_Applicant Name

E-mail: [apply@g30.nagoya-u.ac.jp](mailto:apply@g30.nagoya-u.ac.jp)

Tel: +81-52-747-6556